



# ANDRW FX

WRITER · EDITOR · MULTIMEDIA CONTENT SPECIALIST

I am a mechanically-inclined author and artist working as a skilled copywriter, editor, and creative design assistant. An autodidact by nature, I am drawn toward adventurous new achievements and precision. My career of nearly 10 years is principled on growth, accomplishment, transparency, and commitment to forward movement.

## ANDRW FX THEY/THEM

### INFO

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🌐 www.andrwx.com

📷 @andrwx

🐦 @andrwx

🌐 linkedin.com/in/andrwx

### SKILLS

Creative Writing - Copywriting - Copyediting  
Proofreading - Publishing - APA - MLA - CMOS  
SEO - Webcopy - Creative Development  
HTML5 - Digital & Print Layout - Blog Writing  
Newsletter Writing - Recipe Writing - Digital  
Marketing - Project Management - eCommerce  
Vectors - Illustration - Remote - Audio Editing  
Written & Verbal Communication - Attention  
to Detail - Logistics - Scheduling - InDesign  
InCopy - Photoshop - Illustrator - Fresco  
Audition - Lightroom - Dreamweaver - WIX  
Google - Microsoft - Windows - Meta Business

### EXPERIENCE

#### ANDRW FX, LLC, REMOTE – WRITER, EDITOR, VISUAL & SOUND ARTIST, MULTIMEDIA CONTENT SPECIALIST

JUNE 2016 – PRESENT

- Working in ink, paint, digital, fiction, audio, sculpture, illustration, electronics, culinary, design
- Writing and publishing fiction and illustration books
- Designing original novelty art shirts for ecommerce store
- Writing and developing web copy, product descriptions for books, tapes, and prints
- Copyediting, Graphic Design, and Book Layout for niche client base

#### GET IT DONE, REMOTE – COPYWRITER, MANAGING EDITOR, MULTIMEDIA CONTENT SPECIALIST

AUGUST 2020 – AUGUST 2023

- Copyedited and developed more than 100 manuscripts, book proposals, and card decks
- Copywrote and developed web copy for six company websites
- Copywrote, edited, and developed content for an award-winning book publishing course

#### LINDSEY SMITH LLC, REMOTE – VIRTUAL ASSISTANT, COPYEDITOR

NOVEMBER 2017 – AUGUST 2022

- Copyedited and developed more than 50 manuscripts and book proposals, three of which featured on top-five publishers
- Supported on multiple projects for award-winning authors and artists, celebrity oracles and singers, and parishes and synagogues of great historical importance

#### B52 CAFE, PITTSBURGH, PA – ASSISTANT KITCHEN MANAGER, RECIPE DEVELOPER

MARCH 2018 – AUGUST 2020

- Catalogued, edited, and managed recipe book for prominent Vegan Palestinian Cafe
- Wrote and developed Vegan Sausage, Cheeses, and Mock Over-Easy Egg Recipes
- Managed team of 6-8 to carry successful, record-breaking brunch services

#### BANTHA, PITTSBURGH, PA – EXECUTIVE ASSISTANT, RECIPE DEVELOPER

JANUARY 2018 – AUGUST 2021

- Developed and wrote seasonal beverage recipes and menu still in use
- Developed and wrote tapas plate recipes and menu still in use
- Managed Social Media and Product Photography



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My core values are a commitment to mutual respect and hard work, the promotion of safe and equitable environments, to be transparent in all things, to be prompt and thorough, to be intuitive and refer to my informed experience to improve toward excellence, to be realistic in expectations but to approach all things with a positive mental attitude, and to be mindful of the necessity to recognize the balance of humor and earnest of all things.

## PROGRAM FLUENCY



## PUBLICATIONS

### BOOKS

- *Microcosms. Poems*, 2023.
- *If I Don't Self immolate Will I Ever be Understood?* Fiction, 2023.
- *The Absurd One: Meditations & Illustrations*. Nonfiction, Art, 2022.
- *Every Thing: A Novella*. Autofiction, 2022.

### STORIES

- "The Gospel of Esther, A Timeless Dust Particle." Fiction, 2022.
- "Rummage Sale." Fiction, 2021.
- "Luxury Condo." Fiction, 2021.
- "A Story of Birds." Fiction, 2021.
- "My First Shaving Kit." Autofiction, 2014.

### TITLE 365, PITTSBURGH, PA – LEAD IMAGING SPECIALIST

OCTOBER 2016 – NOVEMBER 2017

- Oversaw Imaging System Team of the Post Closing Department
- Managed logistics daily incoming/outgoing overnight packages

### VISIONET SYSTEMS, PITTSBURGH, PA – EXECUTIVE ASSISTANT IMAGING SUPERVISOR, TECHNICAL SUPPORT ASSOCIATE

JULY 2015 – OCTOBER 2016

- Facilitated development and implementation of a filing and shipping system custom-tailored to Post Closing Department
- Presented and demonstrated state-of-the-art imaging process to all visiting and potential clients, alongside Chief Technology Officer

## EDUCATION

### INDIANA UNIVERSITY OF PENNSYLVANIA, INDIANA, PA – BACHELOR OF ARTS ENGLISH COMPOSITION AND LITERATURE

AUGUST 2010 – MAY 2014

- Studied Experimental Writing, Contemporary Literature, and Sociocultural Anthropology
- 3.8 Departmental GPA
- 3.25 Encompassed GPA

## REFERENCES

**LINDSEY SMITH, GET IT DONE LLC – FORMER EMPLOYER**  
LINDSEY@YOUCANGETITDONE.COM

**WOZ FLINT, GET IT DONE LLC – FORMER COLLEAGUE**  
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**DR. MATTHEW USSIA, DUQUESNE UNIVERSITY – COLLEAGUE**  
MATTUSSIA@GMAIL.COM

**JACK BALL, BANTHA – FORMER EMPLOYER**  
BANTHATEABAR@GMAIL.COM